



**NATIONAL ASSOCIATION OF WOMEN IN CONSTRUCTION
NORTHEAST REGION GUIDELINES - MEMBER OF THE YEAR**

Purpose of Award:

The Member of the Year award was established to recognize outstanding efforts of a NAWIC member who has been actively involved **October 2017 through September 2018**. This award may only be won once by a member.

Selection Process:

The member can be nominated by an individual or chapter who may or may not be in the same chapter as nominee. Nominators are encouraged to contact nominee to ensure accuracy of application. All nomination forms received prior to the deadline will be numbered and reviewed for anonymity (no names, cities, region or chapter numbers) and forwarded to a panel of judges, as selected by the award Chairman.

Criteria and Method of Judging:

All nominees must be a member in good standing. Items to be covered on the nomination form and evaluated on a point system will be chapter, regional and national activities. Also included are construction related and community service activities. An essay of 300 words or less, submitted with the nomination form, will be awarded points at the discretion of the judges. The nominee awarded the highest number of points by all judges will be deemed the winner. In case of a tie, two awards would be made in that particular year.

Deadline and Return Information:

All paperwork must be received by Catherine Schoenenberger by April 1, 2019 at staysafetraffic@aol.com

Ratings:

- New Members Recruited
- Chapter Officer/Board Positions
- Chapter Committees
- Regional Committees
- National Committees
- Charter Member
- Attendance
- Other Positions
- NEF Certifications
- Other Activities
- Essay

Award:

The Northeast Region Director's Fund will prepare and/or purchase appropriate award.

Notification and Announcement of Winners:

The Region Director will present the winner with her Award at Forum.

Tips for Essay:

- Do not include the criteria already on the application form. Make your essay stand out!
- Give details and specific examples as to why your nominee should win. Tell the committee how the nominee goes above and beyond normal participation. The selection committee is relying on your words and examples to “see” your nominee’s attributes and contributions.
- Share examples of how your nominee serves as a role model and/or mentor for others.
- Accomplishments that make an impact in our industry.
- Successful nominations have enough details to make the case for the nominee’s achievement.



**Member of the Year
Nomination Form**

Committee Use Only Nominee Code _____
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The following member _____ has been
(Nominee's Name)

nominated by _____
(Nominator's Name)

I certify that the information contained in the attached application form is true to the best of my knowledge and that the nominee is a member in good standing of the chapter.

Nominee's Chapter President or Secretary

Date Submitted

*Name of Nominee will not be disclosed to judges. Judges will only receive application and scoring sheets with Nominee Code.



Member of the Year Nomination Application Form

Committee Use Only Nominee Code _____
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NOTE: The specific allocation of points per item is for current year activities only and is the method for scoring. Check each field where applicable for the current NAWIC year. It is important to correctly list the nominee's experience with the corresponding activities. Listing "served on all chapter committees and chaired most of them" will not be scored.

Date Nominee Joined NAWIC _____ (Membership in one or more Chapters is included)

Nominee is a NAWIC member in good standing

How many members has nominee recruited for the **2017-2018** _____

year? Chapter Officer/Board Position Held for **2017-2018** Year:

President Vice President Secretary Treasurer Director Other: _____

National Board Position held for **2017-2018** year:

President Officer Director

Chapter Committees

	Chaired	Member
Bylaws	_____	_____
Professional Development & Education	_____	_____
Finance	_____	_____
Public Relations & Marketing	_____	_____
Membership	_____	_____
Mentoring	_____	_____
Safety & Health Awareness	_____	_____
WIC Week	_____	_____
Block Kids	_____	_____
CAD Design/Drafting	_____	_____
Others List: _____	_____	_____
_____	_____	_____
_____	_____	_____

Chapter Sponsored Events

	Attended
_____	_____
_____	_____
_____	_____
_____	_____

Regional Committees/Taskforce

	Chaired	Member
Professional Development & Education	_____	_____
Public Relations & Marketing	_____	_____
Membership	_____	_____
Mentoring	_____	_____
Safety & Health Awareness	_____	_____
WIC Week	_____	_____
Block Kids	_____	_____
Cad Design / Drafting	_____	_____
Others (List): _____	_____	_____
_____	_____	_____

National Committees/Taskforce

Chaired

Member

Professional Development & Education	_____	_____
Public Relations & Marketing	_____	_____
Membership	_____	_____
Mentoring	_____	_____
Safety & Health Awareness	_____	_____
WIC Week	_____	_____
Block Kids	_____	_____
Cad Design / Drafting	_____	_____
Others (List): _____	_____	_____
_____	_____	_____

Nominee has attended _____ out of _____ chapter meetings for the year **2017-2018**.

Nominee has attended the following Regional/National functions for the year **2017-2018**:

- Annual Conference
- Regional Fall Conference
- Regional Forum
- Other: _____

Has the nominee served in the following positions:

	<u>Chair</u>	<u>Member</u>
Forum Coordinator/Co-Coordinator/Committee	_____	_____
Fall Conference Coordinator/Co-Coordinator/Committee	_____	_____
Director's Fund Guardian/Controller/Trustee	_____	_____
Chartering of New Chapter	_____	_____

NEF Certifications earned to date:

- CIT CBT CDS CCA CIS EFP

<u>List Construction-related and/or Community Service Activities that the Nominee has chaired:</u>

Attach an essay in 300 words or less – why should this member be chosen for the honor of “NAWIC Member of the Year”? *Please do not reveal the name of the member, cities, region or chapter name in your essay.*